



# YMCA HUMBER

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Out of School Club  
Manager  
Maternity Cover

Belong. Contribute. Thrive

# Out of School Club Manager

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| <b>Contract Type :</b>     | Maternity Leave Cover  |
| <b>Salary :</b>            | £24,068.00 per annum   |
| <b>Hours per Week :</b>    | 30 hours per week : Monday to Friday (Fully Flexible)            |
| <b>Delivery Schedule :</b> | Term Time Wraparound Care & School Holiday Club Session Delivery |

At YMCA Humber, we are committed to providing safe, inclusive, and engaging wraparound care that supports children and young people to thrive socially and emotionally. Through our before-school, after-school, and holiday provision, we create nurturing environments where children and young people can build confidence, develop independence, form positive relationships, and access meaningful opportunities tailored to their individual needs.

## The Role:

This is an exciting opportunity to make a real and lasting difference in the lives of children and young people, helping them to feel supported, included, valued, and empowered to achieve their full potential. This managerial role involves overseeing the day-to-day running of our Wraparound Care provision while leading and supporting a team to deliver engaging, accessible, and person-centred activities.

As a maternity cover position, we are offering the successful candidate the opportunity to make a positive impact within a supportive and collaborative environment.

The successful candidate will use their skills, experience, and leadership abilities to help ensure activities promote confidence, independence, emotional wellbeing, and positive social development. A key focus of the role is creating safe, inclusive, and nurturing environments where children and young people can thrive, build friendships, develop new skills, and enjoy meaningful experiences.

Working closely with children, young people, families and schools, the role requires a compassionate and proactive approach to understanding and supporting individual needs. Experience of supporting children and young people with additional needs, including SEND, would be beneficial, although a strong commitment to inclusion and supporting young people from a range of backgrounds is equally important.

The position calls for someone who can lead by example, build strong professional relationships, communicate effectively, and adapt approaches to meet a wide range of needs and abilities. As part of a welcoming organisation that values teamwork and high-quality support, you will play a key role in ensuring every child and young person feels respected, encouraged, safe, and included within their community.

This is an excellent opportunity for an enthusiastic and motivated individual looking to lead a dedicated team while making a meaningful difference in the lives of children and young people.

## Child Supervision and Care

You will oversee the day-to-day running of services for children and young people, ensuring a safe, inclusive, and supportive environment that promotes wellbeing, development, and positive experiences for all. The role includes leading and supporting staff teams, maintaining high standards of practice, and working closely with children, families, schools, and partner agencies.

Responsibilities also include overseeing safeguarding, support plans, risk assessments, and activity delivery to ensure individual needs are met, including those of children and young people with additional needs such as SEND, while ensuring the department operates effectively and in line with organisational values and policies.

## Environment

You will oversee the planning, organisation, and delivery of activities and services that encourage participation, creativity, confidence, and personal development for children and young people. The role includes supporting staff teams, ensuring activity spaces and resources are well prepared, and promoting inclusive and engaging opportunities within both structured and informal settings. Responsibility will also include overseeing educational, recreational, and community-based activities that support positive experiences, independence, and meaningful engagement for all children and young people accessing the service.

## Communication and Leadership

You will have the skills to communicate clearly and professionally with children, young people, families, staff teams, and external professionals, ensuring individual needs are understood and inclusion is promoted across all areas of the service.

As a key member of the Wraparound Care Team, the role involves building and maintaining positive relationships with parents, carers, schools, agencies, and community organisations, while overseeing effective communication, accurate record keeping, and the professional handling of confidential information. The successful candidate will also support partnership working and collaborative approaches that help create positive outcomes and meaningful opportunities for children and young people.

### Qualifications

- Ofsted Approved Level 5 or above qualification is essential
- Safeguarding Children's & Child Protection
- Children's and Young Peoples
- Paediatric First Aid (or willing to undertake)

### Experience

- Experience supporting children and young people
- Managerial and Leadership experience
- Understanding of inclusive practices and additional needs
- Strong communication and relationship-building skills
- Ability to work to a fluid and fast paced environment in an education setting

YMCA Humber is committed to being an inclusive and supportive employer. We value diverse skills, experiences, and learning pathways, recognising that knowledge and expertise can be developed through a combination of work experience, volunteering, training, and formal education. We welcome applications from individuals who can demonstrate the skills, qualities, and potential required for the role.

# YMCA HUMBER *Benefits that support you*



We offer a supportive, inclusive workplace where you can make a real difference. You'll benefit from training and development opportunities, regular support, a positive work-life balance, and access to wellbeing support all within a values-driven organisation that values its people.

## Time to Apply and Make a Difference

At YMCA Humber, we are committed to creating supportive, inclusive, and empowering environments where individuals and communities can thrive.

We welcome applications from people who are passionate about making a positive difference, value teamwork and respect, and are committed to delivering high-quality support and services.

Whether you are experienced in the sector or looking to develop your career within a values-driven organisation, we encourage you to apply and become part of a team dedicated to supporting people to reach their full potential.

### Applying for a role with YMCA Humber could not be simpler.

Read the job pack carefully to make sure the role is right for you.

Submit your CV and Covering Letter before the closing date to :

**Ceinwen Fews : People and Policy Manager**

**e-mail : [ceinwen.fews@ymca-humber.com](mailto:ceinwen.fews@ymca-humber.com)**

**phone : 01472 403020 ext 550**

## Equality, Diversity and Inclusion Statement

Individuals with different cultures, perspectives and experiences are at the heart of the what YMCA Humber operates, and whilst our core values of 'protect, trust, hope and persevere' are based upon Christian principles, our desire and aim is to recruit, develop and retain the most talented people, irrespective of background, making best use of their talents.

YMCA Humber is committed to building inclusive, resilient communities.  
We welcome applications from all backgrounds and life experiences.