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## Grimsby Dads Collective Lead Trainer

### Role Description and Person Specification

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<b>Role Title</b>	Grimsby Dads Collective (GDC) Lead Trainer
<b>Grade</b>	Freelance/ Sessional
<b>Reports to</b>	Acting Head of Coram Family and Childcare
<b>Role Purpose</b>	To deliver training, workshops and other professional development activity
<b>Additional Information</b>	This is a self-employed position and all trainers will have access to a comprehensive induction to ensure an appropriate understanding of organisational policies, the subject matter, course objectives and the quality standard we expect from all our trainers.

### Key responsibilities:

- To lead on the delivery of Grimsby Dads Collective training, workshops and other professional development activities to any organisation looking to improve the way they include young fathers in their service.
- To work collaboratively and supportively with the Grimsby Dads Collective team to co-deliver training.
- To contribute to the long term development of the Grimsby Dads Collective, as required.
- Deliver additional consultancy services to other organisations to improve practice with young dads, as required.

## Key Tasks:

- To make sure that all training requirements for each accepted training booking are met.
- To be the lead point of contact for both Coram Family and Childcare and training commissioners during training delivery, taking a proactive approach to quickly and efficiently resolving any arising issues.
- To deliver professional training to multidisciplinary and multiagency groups of practitioners, policy makers, students and/or young dads to promote father friendly services.
- To make sure that Grimsby Dads Collective members are actively involved in the delivery and evaluation of training, providing guidance as required.
- To contribute to post-training debriefs with commissioners, Coram Family and Childcare and Young Trainers as required ensuring that feedback is shared as appropriate.
- To complete accurate and timely paperwork and reports, as required.
- Demonstrate a flexible approach to working hours in order to meet the needs of those commissioning training.
- Maintain confidentiality of information regarding clients, delegates and Coram Family and Childcare.
- To be a positive and professional representative of Coram Family and Childcare, ensuring the highest levels of professional conduct at all times.
- Maintain own occupational competency and knowledge base, with scope to participate in learning and development opportunities with Coram Family and Childcare in particular with regard to legislation and statutory duties.
- Take care of yourself and others during your work for Coram Family and Childcare.
- Make sure that you comply with Coram Family and Childcare's safeguarding policy and that any safeguarding or child protection concerns are reported to the appropriate person within the commissioning organisation promptly as well as reported to Coram Family and Childcare for appropriate escalation.

## **Health and Safety at Work**

Those working on behalf of Coram Family and Childcare are expected to show due regard for the health and safety at work of themselves and their colleagues, and to cooperate with any measures designed to secure this.

## **Diversity and Equality**

The organisation is committed to the highest standards of Diversity and Equalities practice in employment, and in all aspects of its work.

## **Review**

This Role Description will be subject to periodic review in the light of the changing needs of the organisation. Any changes or amendments will be subject to consultation with the post holder.

## **Safeguarding**

We are committed to the safeguarding of children and will require the successful applicant to undertake an enhanced DBS disclosure.

## Person Specification

E – Essential, D – Desirable

<b>Knowledge and experience</b>	<b>E/D</b>
Minimum 2 years' experience as a trainer	E
Experience of delivering training to both adults and young people	E
An understanding of the issues and barriers facing young parents.	E
Understanding and commitment to equality and diversity	E
Experience of fatherhood or expectant fatherhood under the age of 25.	D
Strong subject knowledge of issues related to fatherhood and father inclusive practice.	D
Understanding of current legislation and guidance relating to fatherhood and father inclusive practice.	D
An ability to work and communicate effectively with people from all backgrounds and to adapt your training style according to the needs of the audience	E
Excellent written and oral communications skills	E
Excellent organisational and time management skills	E
Ability to work under pressure and to effectively problem solve	E
Ability to work as part of a tightly knit team and organisation	E
Ability to travel around the country as required, including occasional overnight stays with a flexible approach and an ability to work a range of hours	E
IT proficient particularly in the use of PowerPoint and Word	E
Belief in the work and values of Coram Family and Childcare	E
Award in Education and Training (or other training related qualification)	D
Recognised professional qualification (e.g. training, social work, teaching, youth work, health and therapeutic services)	D