



Here for young people  
Here for communities  
Here for you



# Student Placement

in partnership with



Grimsby  
Institute

YMCA HUMBER

## Placements with us

Work placements focus upon a student's development and include a period of practical and professional work which can be undertaken as part of a course at college or university.

Student Placements with the YMCA Humber are arranged initially through the applicant's university and can be arranged for an agreed period of time throughout their studies.



## The benefits.

An extended period of relevant work during or after your degree has several advantages, such as significantly improving your graduate CV, whilst gaining a good reference from your employer and enhancing your future employment prospects.

You will be able to apply the theory and practice gained during your academic studies in a real-life working context, and to appreciate the relevance of your degree; whilst having the time to learn organisational and personal skills and develop an awareness of the workplace culture.



The understanding you will gain in a professional environment can be important in project work and study and assist in improving your final year results.

You will have the opportunity to keep a log of your training throughout your placement and be fully supported by the Placement Lead during your time with the YMCA Humber.

## Length of Placement.

It doesn't matter if your placement is for a week, month or throughout your current course, work placements with the YMCA Humber are flexible and aimed at helping you decide about your future career. During your placement you will discover what you enjoy about certain roles and the possibilities there are for long-term career development in your chosen field of work.

## How to make the most of your placement.

A placement is a step into the professional world. Your future employer is not only looking for excellent academic achievement they also want well-rounded employees who have some experience of the 'real world' and a placement provides you with the perfect platform to achieve this.

## Student Work Placement Application Form

Name:	
DOB:	
Address:	
Contact No:	

College / University:	
Location of Placement:	
Tutor:	

Start Date of Placement:		End date of Placement:	
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## Student Work Placement Agreement.

I agree to take part in the placement as described throughout this form and will adhere to the standards expected of me whilst as the YMCA Humber. I will follow the workplaces health and safety procedures and any training that I am required to undertake. I will also report any concerns I have regarding the placement and/or health and safety to a senior member of staff. I will carry out the tasks required of me during the placement to the best of my ability.

Signature:		Date:	
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## Next of Kin Contact Details.

Name:			
Address:			
Contact no:		Email:	

## Course Details.

To ensure the YMCA Humber can provide students with the experience they require to support their current studies, we ask that tutors provide details of the current course, the requirements of the placement and the outcomes expected. The YMCA Humber will then tailor the placement to meet the needs of the student and their desired course.

Course title:	
Qualification Level:	

Key Requirements:  (Please list up to 5)	1	
	2	
	3	
	4	
	5	

What outcomes would you aim for from your placement?	
Additional requirements.	

## Reasonable Adjustments

To ensure the YMCA Humber provides students with the support required during their placement please provide details of any reasonable adjustments you may require. Details will be treated in the strictest of confidence and in line with Data Protection stored within the secure GDPR database. Provision of these adjustments will only be provided to the direct Line Manager working with the student to ensure safety and provision of care throughout their placement.

Details:	
Nothing to Declare:	

## DBS (Disclosure and Barring Services Check)

For roles within the YMCA Humber which involves close contact with vulnerable adults and children, the student will be expected to have a fully enhanced DBS certificate prior to commencement of their placement.

The YMCA Humber will require a copy of the DBS Certificate from the college / university which will be retained for the purpose of the placement only and conform to GDPR and Data Security storage standards.

Has the college / university provided a copy of the students current DBS Certificate.	Yes	
	No	

## Health and Safety Agreement

The college / university has confirmed with the YMCA Humber that the areas described below will be covered during the work placement. The following comments section will include details about any discussions or meetings that have been undertaken with the college / university and the YMCA Humber regarding their safety measures.

YMCA Humber has provided records of their risk assessments(s) or confirmation of the health and safety measures in place in their organisation.	Yes	
	No	

*Comments.*

The University has discussed any medical conditions, learning difficulties or vulnerabilities that may affect the student's health and safety during their placement.	Yes	
	No	

*Comments.*

The YMCA Humber has confirmed the student will receive sufficient information, training, supervision, and PPE (where necessary) so they can fulfil their role safely.	Yes	
	No	

*Comments.*

The YMCA Humber has confirmed they have suitable Employers Liability Insurance which will cover the student for the duration of their work placement.	Yes	
	No	

*Comments.*

## College / University Agreement

As the Placement Lead acting on behalf of the organisation detailed on page 1, I can confirm that the details have been explained to the student and the correct documentation is in place in relation to the placement.

Name: (tutor)		Date:	
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Signature:	
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### Placement Applications to:

Please forward your completed application form to Ceinwen Fews, People and Policy Manager.

[ceinwen.fews@ymca-humber.com](mailto:ceinwen.fews@ymca-humber.com)



**Here for young people**  
**Here for communities**  
**Here for you**

YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.

FAMILY & YOUTH WORK

HEALTH & WELLBEING

HOUSING

TRAINING & EDUCATION

SUPPORT & ADVICE